

Sicklerville United Methodist Church



Job Description for Lay Leader

Purpose

This leader represents lay people through collaboration with church staff and in meetings. This leader is a role model to others for Christian discipleship lived out in daily life. This person is a voice in leadership, wisdom and experience for Administrative Council Committees of the church.

Responsible to Pastor

Description of duties

- This leader represents the lay people in the congregation.
- This leader is a role model of Christian discipleship for the congregation and needs to remember that others will follow this leader's example in spiritual living.
- This person continuously looks for ways to connect Christian discipleship with daily life, and teaches others to do the same.
- The Lay Leader collaborates with other church leaders to find ways within the community of faith to recognize the ministries of laity in worship, in communication, and in other programs of the congregation.
- The Lay Leader meets regularly with the pastor to discuss the state of the church and the opportunities for ministry.
- In some congregations, the lay leader partners with the pastor in leading worship.
- Attends Administrative Council meetings and SPR meetings.

Time requirements 10-12 hours per month

Term - Serve a 3-year term.

Training and resources

- Study *Guidelines for Leading Your Congregation 2009-2012: Lay Leader/Lay Member*
- Equip yourself with lay speaker training, Certified Lay Minister training, and other leadership training.
- Establish a regular meeting with the pastor of the congregation in order to advance the mission and ministry of the congregation in your community.
- *Training for lay leaders*: a powerpoint available at [/lead-your-church/ministry-of-the-laity](#) under tab of resources for annual conference lay leaders

Qualifications, skills, and gifts

- *Spiritual gifts*: servanthood, faith, compassion, apostleship
- A vibrant and growing personal commitment to Jesus.
- Listen well and communicate with people of all ages.
- Should show evidence of working well with both clergy and laity, with various teams and task groups.
- Ability to keep a broad view of the separate parts of the congregation and help align the entire ministry toward the mission of the church.
- Show interest in connecting the congregation with the community and the world in order to participate in the petition of the Lord's Prayer "thy kingdom come, thy will be done, on earth as in heaven."